



MERU MAKUTANO, ABOVE COOPERATIVE BANK NEXT TO KPLC MERU

Office line: 0720967249

Email: [info@meruinstitute.ac.ke](mailto:info@meruinstitute.ac.ke)

Website: [meruinstitute.ac.ke](http://meruinstitute.ac.ke)

Facebook: Meru Institute of Business Studies - MIBs

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## **ABOUT US**

MIBS College is a registered private college and licensed by Ministry of Education through TVETA Authority to train Business and Technical courses. Our students benefit from county governments' bursaries, CDF bursaries and NGO sponsorships. The college also offers scholarship to students with fee payment difficulties based on their academic performance and talents.

## **OUR PRIVACY POLICY & STATEMENT**

In order to protect our clients' and site visitors privacy and rights, MIBS college has established a Privacy Policy which explains what information we gather on visitors and what we do with information that we gather.

This Privacy Policy governs the manner in which MIBS College collects, uses, maintains and discloses information collected from users of all online platforms.

### **THE INFORMATION WE COLLECT**

MIBS College Online Platforms collects personally identifiable information from Users through online forms for online course registrations, website enquiry form, job applications and entrepreneurs' centre . We may also collect information about how Users use our Web site, for example, by tracking the number of unique views received by the pages of the Web site or the domains from which Users originate.

### **HOW WE USE INFORMATION**

MIBS College may use personally identifiable information collected through our online platforms to contact Users regarding courses offered by MIBS College and any other issue related to us. Personal information will not be sold or otherwise transferred to a third party without your prior consent.

**MIBS College does not share your personal information with unauthorized persons and adequate safeguards have been put in place to prevent unauthorized access and to ensure confidentiality of your personal information.**

### **FINANCIAL INFORMATION**

MIBS College uses this platform to Register students online which requires Admission fee to be paid before downloading the admission letter. The monies paid therefore is subject to College fee policy which states that "Any fee paid is not refundable nor transferable under any circumstances" **Any request to refund the tuition fee (in case the course is not on offer) should be written to the principal and be processed within 21 working days.**